

PROCEDURE

_____ 2022 No _____

APPROVE
Rector of FSBEIHE «RSUJ»

V.V. Kulakov
_____ 2022

**Of accepting and publishing articles
in the «Justice»* Journal**

Moscow

I. GENERAL PROVISIONS

1.1. The Russian State University of Justice (hereinafter referred to as the University) has established a scientific journal in the field of law “Justice” (hereinafter referred to as the Journal), which was created in order to increase the efficiency of scientific research and publication activity of University staff, researchers of other organisations, as well as legal practitioners involved in the study of law and justice problems in all its aspects.

The journal is a peer-reviewed scholarly publication.

1.2. Scientific journal “Justice” publishes original articles that meet the established requirements and research the most important for the domestic legal science (and by way of comparative law for foreign legal science as well) problems related to the approved by legal acts of the Ministry of Science and Higher Education of the Russian Federation Nomenclature of scientific specialties in which academic degrees are awarded. These are the following scientific fields:

– theoretical and historical legal studies, covering research of scientific novelty in the theory and history of law and state, as well as the history of the doctrines of law and state;

– public law (state law) sciences, including publications on a number of modern problems of constitutional law, constitutional litigation, financial law, tax law, budget law, labour law and social security law in terms of public law regulation

* This local regulation replaces the former Requirements for Materials Published in the “Justice” Journal, 2 July 2019, no. 12.

of legal relations in this sphere. Issues of land, natural resources, environmental law in the aspect of public law regulation of environmental protection, nature management, land relations, and urban development may also be covered here. This area includes publications on the problems of judicial, prosecutor's, human rights and law-enforcement activity, information and administrative law, administrative process;

- private law (civil law) sciences: these include both the civil law sciences proper – civil, business, family, private international law; civil and arbitration process, as well as the sciences classified as public law sciences, but in which private law aspects are the subject of analysis (labour law, land law, etc.);

- criminal law sciences covering criminal law, penal enforcement law and criminology; criminal procedure, forensics, as well as forensic and expert activity;

- international legal studies, which focus on a wide range of international and European law issues (international organisations, international treaties, international justice bodies, etc.).

1.3. The next important criterion on the basis of which the editorial board accepts articles on legal issues for publication in the journal is compliance of the content of the articles with the thematic focus of the journal. Within the framework of the approved Nomenclature of Scientific Specialties, articles that explore topical problems of justice, the administration of justice, judicial proceedings, improving efficiency, judicial practice, etc. are subject for publication in the first place.

1.4. The main content of the scientific publication is scientific articles and scientific reviews. At the same time, the editorial board assumes that the journal publishes not only scientific articles, but also reviews of domestic and foreign publications on specific topics, translations of articles by famous foreign lawyers, reviews of thematic monographs by domestic and foreign authors, as well as other materials that meet the goals and objectives of the “Justice” journal and may be of interest to the readership.

II. REQUIREMENTS FOR ARTICLES

2.1. Materials can be sent to the editorial office of the journal by e-mail vestnik@rsuj.ru or to the address: 117418, Moscow, ul. Novocheremushkinskaya, 69, office 801.

2.2. If an article manuscript has been sent to another publisher at the same time or has been previously published, the author is obliged to inform the editorial board.

2.3. The article must be properly presented and contain:

– universal decimal code (UDC) (<http://teacode.com/online/udc/>);

– information about the author in Russian and English (full surname, first name, patronymic, scientific degree, academic title, position, place of work, city, e-mail address, ORCID (if available) (this information will be published), contact phone number and home address to which the author's copy of the journal will be sent;

– all persons who participated in the research (writing the paper, conceptualising the article, collecting materials (statistical data), analysis, etc.) should be listed among the authors. If the article is prepared in co-authorship, it is obligatory to indicate the contribution of each person to the research conducted;

– words of acknowledgement (if desired) to organisations (institutions), scientific supervisors, other persons who assisted in the preparation of the article or financed the research work (provided grants);

– title in Russian and English;

– an abstract in Russian and English (up to 250 words). The abstract should include clearly defined parts: *Introduction; Theoretical Basis. Methods; Results; Discussion and Conclusion*. The information contained in the title of the article should not be repeated in the text of the abstract. Superfluous introductory phrases should be avoided (e.g.: “the author of the article considers...”, “the article analyses...”). Historical references, if they do not constitute the main content of the paper, descriptions of previously published works and common knowledge, should not be given in the abstract. The abstract in English should not be a literal translation of the Russian-language text;

– keywords (6-10) in Russian and English; keywords should not only refer to the objects under study, but also describe the results of the work;

– the list of sources, or the list of bibliographic references arranged in alphabetical order, which includes only the sources cited or mentioned in the text of the article, drawn up according to GOST R 7.0.5.

This list should not include normative legal acts, international conventions and agreements, court decisions, statistical compilations, dictionaries, archival materials, newspaper articles without the author's indication, links to websites without an indication of specific material. References to such sources are given in footnotes with continuous numbering at the bottom of the page. It is unacceptable to cite dubious websites (e.g., referat.ru), tabloid press sites, forums, and social networks as sources.

In addition, References (a list of bibliographic references) in Latin characters, in Harvard style (also in alphabetical order), must be provided.

2.4. The main body of the paper must be clearly structured with sections of research:

Introduction – contains the statement of the problem, its relevance, importance for the further development of the field of science or practical activity. The literature review covers the main (latest) publications that serve as a basis for the development of the topic under study, the difficulties of working on the topic and issues that remain unresolved;

Theoretical basis. Methods – describes the object of the study and the methods and techniques used with their justification, defines the sequence of stages of the study, how the study of the problem was carried out;

Results – the main section where the conclusions are proved, the relevant argumentation is given, the stages of the cognitive process are explained, and the data on which the author has relied are substantiated;

Discussion and conclusion – records briefly the results of the study, drawing conclusions and recommendations based on the study, defining their practical significance.

The main text of the article shall be in Russian or English. It is not allowed to mix the text in two languages in one article.

Bibliographical references are given as in-text citations. The Harvard standard is used, according to which references are placed in the text of the material in square brackets, indicating the author and year of publication. If a citation is given, the page on which it is placed is indicated, e.g: [Jhering, R., 1865, p. 321]. References to several sources are separated by a semicolon. The works of the same author published in the same year are marked with the letters “a” and “b”, for example: [Danevsky, V. P., 1896b].

The length of articles and translations should not exceed 1 author’s page (40 thousand characters including spaces); reviews and overviews – 0.5 author’s page.

As the journal is printed in one colour, it is recommended that:

- necessary emphasis is made in italics or bold, but not in colour, which will be lost in the layout;
- black and white drawings, graphs, tables, etc. be used.

III. PREVENTION OF CONFLICTS OF INTEREST

3.1. The author is responsible for the accuracy of quotations, names, figures, dates, and the presence of information that is not permitted for publication in the open press.

3.2. The author is obliged to indicate the authorship not only of the mentioned provisions, ideas, concepts, etc. with reference to the original source, but also the authorship of the data, statistical data, tables, figures, etc. used in the submitted article.

3.3. The author is responsible for ensuring that the research submitted is carried out in accordance with legal and ethical standards.

3.4. When submitting a manuscript to the journal for publication, the author is presumed to transfer the rights to place the text of the article in the RSCI system and scientific electronic libraries elibrary.ru and cyberleninka.ru, as well as on the website of the “Justice” journal.

IV. PUBLICATION PROCEDURE

4.1. The editor-in-chief and the editorial board ensure the high quality and accuracy of published material and the observance of the rules and regulations of

publication ethics (detailed provisions on the journal's website) and the principles of confidentiality and privacy.

4.2. The decision to publish, taking into account the author's compliance with the initial requirements (relevance to the topic, proper presentation, absence of conflict of interest, etc.) is made by the editor-in-chief together with members of the editorial board based on a positive conclusion after having checked by the Anti-Plagiarism system and a positive review of the article.

4.3. Members of the editorial board of the journal, as well as professors and teachers of the University – the founder of the journal and external scientists with sufficient experience and knowledge in the scientific field stated in the article are involved in reviewing (detailed provisions on the website of the journal).

4.4. The editorial board conducts a peer review of all materials received by the editorial board that are relevant to its subject matter. All reviewers are recognised experts in the subject of the reviewed materials and have had publications on the subject of the reviewed article within the past 3 years. Reviews are stored in the editorial office for 3 years (the journal has been published since 2019).

4.5. The purpose of the institute of scientific reviewing of the articles received by the editorial board is the assessment and recognition by specialists of the high level of significance of scientific and practical results of the research conducted by the authors, compliance of the content and level of development of the topic with the title of the article, novelty and reliability of the author's research, compliance with the ethical standards adopted by the scientific community, introduction of current works on the relevant issue into scientific circulation.

4.6. The editorial board will send copies of the reviews or a justified refusal to the authors of the submitted materials; copies of the reviews will also be sent to the Ministry of Science and Higher Education of the Russian Federation upon request to the editorial board of the publication.

4.7. Any author has a chance to be published, regardless of where they live, their nationality, their age or whether they have a degree or academic titles.

4.8. After publication, the author receives an author's copy of the issue of the journal (sent by post or on-line).

V. FINAL PROVISIONS

5.1. The openness of the journal is ensured by placing all information on its official website: information about the editorial board, conditions for publishing articles and requirements for their presentation, rules for reviewing articles, as well as rules and principles of publication ethics.

5.2. Open access to published articles is provided by placing the full-text version of the articles on the website <https://justice.study/>, as well as placing metadata and full-text articles on the website of Scientific electronic libraries elibrary.ru and cyberleninka.ru.

5.3. Submission by the author or co-authors of a manuscript to the editorial board of the “Justice” journal is carried out on the basis of a licensing agreement, under which the author or co-authors provide the University with an exclusive license to use the article in the ways provided by Articles 1229, 1270 of the Civil Code of the Russian Federation.

5.4. The editorial board does not charge for the publication of articles and other materials. No royalties are paid to authors.

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